

How to open a FINCAP account offline?

- As per the regulations, new accounts cannot be opened if the PAN is not linked with Aadhar. Even if Aadhar is successfully linked with PAN, it must still be updated in the IT records, which can take up to 7 working days. To open an offline account, the following documents are required:
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Application form

- Equity trading account form ([PDF](#)).
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Supporting Documents

- A passport-size photograph to affix and sign across on the equity and commodity applications.
 - Self-attested copy of the PAN with the signature under *Applicant signature*.
 - Self-attested address proof. Any one of the following documents: Driving licence, voter ID, passport, Aadhaar card. If Aadhaar is being submitted as proof, ensure that a masked Aadhaar is submitted, i.e., black out the first 8 digits of the Aadhaar number. Only the last four digits should be visible. To download a masked Aadhaar online, visit myaadhaar.uidai.gov.in/ and tick the *Do you want a masked Aadhaar?* option while downloading Aadhaar.
 - A bank account proof in the client's name. The bank proof can be one of the following: A personalised cancelled cheque with the name printed on it, bank statement, bank passbook copy with the bank account number, bank logo, seal, MICR, and IFSC code clearly visible.
 - An income proof to trade in EQUITY. The income proof can be one of the following:
 - Bank statement for the last six months with an average balance of more than ₹10,000.
 - ITR acknowledgement.
 - Certificate of net worth more than ₹10,00,000.
 - Client Master of Demat account or Demat holding statement.
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In-person Verification (IPV)

As part of the mandatory In-Person Verification (IPV) requirement for all brokers, Webcam or a physical verification is required.

Need help? Call FINCAP`s new account opening desk at 011-26851512 or 011- 41755801.

Once all the documents are ready, e-mail the soft copy of all the forms

compliance@fincaporg.com. The forms will be reviewed in case any corrections are required. After the forms are reviewed, courier the documents.

Courier all the documents to:

“EK OM HOUSE”
First Floor
E-34, Saket
New Delhi -110 017

Did you know? If the account holder is a senior citizen and cannot sign the forms, a medical certificate and a thumb impression of the account holder on a sheet of paper must be sent along with the other documents.